

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 249

Minutes of Meeting of Board of Directors December 17, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 249 (the "District") met in regular session, open to the public on December 17, 2020, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Ralph V. Palermo, President
Willie Hodge, Vice President
Norman Adamek, Secretary
Michael Guillory, Assistant Secretary
Diana Moore, Assistant Secretary

all of whom participated in the meeting via telephone conference call, thus constituting a quorum.

Also attending the meeting via telephone conference call were: John Davis of Langford Engineering, Inc. ("Langford"); Eric Thiry of Environmental Development Partners, L.L.C. ("EDP"); Jordan Weyand of Municipal Accounts & Consulting, L.P. ("MAC"); Odett McMullen of Bob Leared Interests, Inc. ("BLI"); Michelle Johnson of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI"); Cindy Adamek, a resident of the District; and Christopher Skinner and Rick Barker of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

EXPLANATION OF TELEPHONE CONFERENCE CALL MEETING PROCEDURES AND CALL TO ORDER

Mr. Skinner explained to the Board the procedures to be used during the telephone conference call meeting. In connection therewith, he informed the participants that the meeting would be recorded, and requested that each participant clearly state his or her name before speaking, including when making or seconding a motion. Mr. Skinner further explained that he would conduct a roll call vote for all motions and that Board members should wait to vote on a motion until his or her name has been called. Similarly, Mr. Skinner stated that a full roll call of all participants would be conducted at the start of each telephone conference call meeting for attendance purposes.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no public comments presented, the Board continued to the next item of business.

MINUTES

The Board next reviewed the draft minutes of its meeting held on November 19, 2020. After discussion of the minutes presented, Director Hodge moved that said minutes be approved, as written. Director Adamek seconded said motion, which carried unanimously.

DISTRICT SECURITY

The Board next considered the report regarding District security matters. Mr. Skinner discussed the Harris County Sheriff's Office ("HCSO") security patrol report for November 2020, a copy of which report is attached hereto as **Exhibit A**.

Mr. Skinner next advised the Board that the District received a renewal Interlocal Agreement for Law Enforcement Services between Harris County and the District to be effective March 1, 2021, through February 28, 2022 (the "Agreement"), and advised that SPH had reviewed same. After further discussion, Director Adamek moved to (i) approve the Agreement, as presented, and (ii) authorize the President and Secretary to execute same on behalf of the Board and the District, subject to final review by SPH. Director Palermo seconded said motion, which carried by a vote of four (4) in favor and one (1) abstention with Directors Palermo, Adamek, Guillory and Moore being in favor, and Director Hodge abstaining.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. McMullen next presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of November 2020, a copy of which report is attached hereto as **Exhibit B**. After discussion of the report presented, Director Hodge moved that the Tax Assessor-Collector's Report be approved and that the disbursements identified in said report be authorized for payment from the District's tax account. Director Adamek seconded said motion, which unanimously carried.

DELINQUENT TAX REPORT

Mr. Skinner next presented to and reviewed with the Board the Delinquent Tax Report, dated December 17, 2020, prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's delinquent tax collection attorneys; a copy of the report is attached hereto as **Exhibit C**. Mr. Skinner noted that no Board action was necessary in connection with any of the accounts reflected in the report.

BOOKKEEPER'S REPORT

Mr. Weyand next presented to and reviewed with the Board the Bookkeeper's Report, dated December 17, 2020, a copy of which report is attached hereto as **Exhibit D**. After discussion, it was moved by Director Hodge that the Bookkeeper's Report be approved and that the disbursements identified therein be authorized for payment. Director Adamek seconded the motion, which carried unanimously.

APPROVAL OF ANNUAL BUDGETS

Mr. Weyand next reviewed with the Board draft budgets for the District's General Operating Fund and the Sewage Treatment Plant Operations Account for the fiscal year ending December 31, 2021, copies of which draft budgets are included with **Exhibit D**. After discussion on the matter, Director Hodge moved that the Board approve the District's General Operating Fund and Sewage Treatment Plant Operations Account budgets for the fiscal year ending December 31, 2021, as revised. Director Adamek, seconded said motion, which carried unanimously.

LANDSCAPING WITHIN THE DISTRICT

The Board next discussed landscaping within the District. In connection therewith, Mr. Murr presented a verbal status report on various landscaping projects within the District. It was noted that no action was being requested from the Board at this time.

DETENTION AND DRAINAGE FACILITIES REPORT

The Board deferred consideration of a Drainage Facilities Report after noting that a representative of Storm Water Solutions, LP was not present at the meeting.

ENGINEERING REPORT

Mr. Davis next presented to and reviewed with the Board the Engineering Report, dated December 17, 2020, a copy of which report is attached hereto as **Exhibit E**, relative to the status of various projects within the District. It was noted that no action was being requested at this time with respect to the items listed in the Report.

DRAINAGE EASEMENT LOCATED ON HOMEOWNERS ASSOCIATION'S PROPERTY

A discussion next ensued regarding the Harris County drainage easement extending into the District's Water Plant site. In connection therewith, Mr. Davis reminded the Board that Langford was able to obtain documentation confirming that said easement belongs to the County. No action was taken by the Board at this time.

PROPOSED BOND ISSUE

Mr. Davis informed the Board that, as previously authorized, Langford is in the process of preparing the Bond Application Report for the proposed Series 2021 bond issue.

INTERLOCAL AGREEMENT (REMOVAL OF BERM)

The Board deferred the approval and execution of an Interlocal Agreement among the District, Harris County Water Control and Improvement District No. 110 and Harris County Flood Control District for the removal of the berm between detention basins at this time.

INTERLOCAL AGREEMENT (LEMM GULLY STORMWATER DETENTION BASIN PROJECT)

Mr. Skinner next presented to and reviewed with the Board a revised draft Interlocal Agreement between the District and Harris County Flood Control District ("HCFCFD") for the Lemm Gully stormwater detention basin project and discussed the proposed changes requested by HCFCFD with the Board. After discussion, Director Hodge moved that said revised Agreement be approved and that the President be authorized to execute same on behalf of the Board and the District, subject to approval and execution of said Agreement by HCFCFD. Director Adamek, seconded the motion, which carried unanimously.

ISSUANCE OF UTILITY COMMITMENTS

The Board deferred the issuance of utility commitments, as no requests for same had been received.

OPERATIONS AND MAINTENANCE REPORT

The Board next considered the Operations and Maintenance Report. Mr. Thiry presented to and reviewed in detail with the Board a written Operator's Report prepared by EDP, dated as of December 17, 2020; a copy of the report is attached hereto as **Exhibit F**. It was noted that no action was being requested at this time with respect to the items listed in the Report.

WATER LOSS AUDIT

Mr. Skinner reported to the Board that the Texas Water Code requires a retail public utility providing potable water to perform and file with the Texas Water Development Board ("TWDB") a water loss audit every five (5) years computing the utility's most recent annual system water loss. He further reported that the audits are to account for various components of system water loss, including distribution line loss, meter inaccuracies, accounting inaccuracies, and theft. Mr. Skinner stated that the information from the audits is to be compiled by regional water planning area to be used in development of regional water plans under Texas Water Code Section 16.053. After discussion on the matter, Director Hodge moved that the District's operator and engineer be authorized to perform the 2020 water loss audit and file same with the

TWDB prior to the due date of May 1, 2021. Director Adamek seconded the motion which carried unanimously.

COMMUNICATIONS

The Board next discussed District communications. Ms. Johnson presented to and reviewed with the Board a Communications Meeting Report, a copy of which report is attached hereto as **Exhibit G**.

ATTORNEY'S REPORT

Mr. Skinner updated the Board on the status of the District's possible acquisition of the Emergency Services District No. 7 Administration Building.

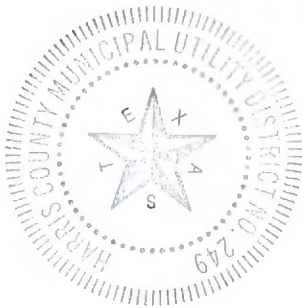
CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 AND/OR SECTION 551.072

The Board deferred convening in Closed Session at this time.

ADJOURN

There being no further business to come before the Board, upon motion duly made by Director Guillory, seconded by Director Moore and carried unanimously, the meeting was adjourned.


Secretary



LIST OF ATTACHMENTS TO MINUTES

- Exhibit A – Security Report
- Exhibit B – Tax Assessor-Collector's Report
- Exhibit C – Delinquent Tax Report
- Exhibit D – Bookkeeper's Report
- Exhibit E – Engineer's Report
- Exhibit F – Operator's Report
- Exhibit G – Communications Meeting Report