

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 249

Minutes of Meeting of Board of Directors
June 20, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 249 (the "District") met at the Board's regular meeting place on June 20, 2019, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Ralph V. Palermo, President
Daniel Stage, Vice President
Diana Moore, Secretary
Willie Hodge, Assistant Secretary
Norman Adamek, Assistant Secretary

and all of said persons were present, except Director Moore, thus constituting a quorum.

Also present were John Davis of Langford Engineering, Inc. ("Langford"); Eric Thiry of Environmental Development Partners, L.L.C. ("EDP"); Cory Burton of Municipal Accounts & Consulting, L.P. ("MAC"); Brenda McLaughlin of Bob Leared Interests, Inc. ("BLI"); Michael Willett and Rob Miller of Touchstone District Services, LLC ("Touchstone"); Christie Leighton of Best Trash ("BT"); Michael Murr of Murr Incorporated ("MI"); Cindy Adamek, Roxanne Stage, Danny Abrams and Sharon Abrams, residents of the District; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

MINUTES

The Board first reviewed the draft minutes of its meeting held on May 16, 2019. After discussion of the minutes presented, Director Stage moved that said minutes be approved, as written. Director Palermo seconded said motion, which carried unanimously.

COMMENTS FROM THE PUBLIC

The Board considered comments from the public. Mr. Abrams addressed the Board and expressed his concern regarding the recent 100-year rain event that occurred in the District and the street flooding associated therewith. Mr. Abrams informed the Board that his house almost flooded during the rain event and noted that he has concerns about street drainage in the District. Mr. Thiry then advised that EDP conducted a visual inspection of the District's storm sewer manholes and noted that no blockages were found. Director Adamek then advised that there is a particular location in the District's storm sewer system that may have blockage and recommended having said portion of the system televised. Mr. Davis noted that the storm sewer pipe in question is Harris County's responsibility. Mr. Davis then recommended performing a visual inspection of the area in question starting at Wunsche Gully and moving up the area to see

if any blockages are present. After discussion, the Board concurred that EDP and Langford be authorized to perform a visual inspection of the area discussed.

Ms. Leighton addressed the Board regarding the trash collection services provided by BT. The Board asked questions to which Ms. Leighton responded.

DISTRICT SECURITY

The Board next considered the report regarding District security matters. Mr. Skinner distributed the Harris County Sheriff's Office security patrol report for May 2019, a copy of which report is attached hereto as **Exhibit A**.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. McLaughlin next presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of May 2019, a copy of which report is attached hereto as **Exhibit B**. After discussion of the report presented, Director Adamek moved that the Tax Assessor-Collector's Report be approved and that the disbursements identified in said report be authorized for payment from the District's tax account. Director Stage seconded said motion, which unanimously carried.

DELINQUENT TAX REPORT

Mr. Skinner presented to and reviewed with the Board the Delinquent Tax Report, dated June 20, 2019, prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's delinquent tax collection attorneys; a copy of such report is attached hereto as **Exhibit C**. Mr. Skinner noted that no action was necessary in connection with any of the accounts reflected in the Report.

BOOKKEEPER'S REPORT

Mr. Burton next presented to and reviewed with the Board the Bookkeeper's Report dated June 20, 2019, a copy of which is attached hereto as **Exhibit D**. After discussion, it was moved by Director Hodge that the Bookkeeper's Report be approved and that the various disbursements identified therein be authorized for payment, except for check no. 8011 issued to Director Moore, which was voided. Director Palermo seconded the motion, which carried unanimously.

LANDSCAPING WITHIN THE DISTRICT

The Board next discussed landscaping within the District. In connection therewith, Mr. Murr presented a verbal report on the status of various landscaping projects in the District.

UNLAWFUL CLEARING OF DISTRICT PROPERTY AND EMERGENCY SERVICES DISTRICT NO. 7 ("ESD NO. 7") PROPERTY

Mr. Skinner next reminded the Board that Mr. Murr previously reported that ESD No. 7 recently cleared some of its property and a portion of District property located adjacent to ESD No. 7's property in violation of applicable law and deed restrictions. Mr. Skinner reminded the

Board that the proposed Interlocal Agreement between the District and ESD No. 7 relative to the project was previously approved by the Board, subject to said Agreement being approved and executed by ESD No. 7. Mr. Skinner then advised the Board that SPH sent a copy of said Agreement to ESD No. 7 for review. Subsequently ESD No. 7 proposed that the Agreement be restructured such that the District perform the work, and ESD No. 7 contributes a set amount of the costs. After discussion, the Board concurred to approve the change and authorized SPH to prepare a revised Agreement for the Board's approval.

DETENTION AND DRAINAGE FACILITIES REPORT

The Board deferred consideration of a Drainage Facilities Report after noting that a representative of Storm Water Solutions, LP was not present at the meeting.

ENGINEERING REPORT

Mr. Davis presented to and reviewed with the Board the Engineering Report, dated June 20, 2019, a copy of which report is attached hereto as **Exhibit E**, relative to the status of various projects within the District. It was noted that no action was required by the Board at this time.

UTILITY CAPACITY REQUESTS

Mr. Skinner reminded the Board that it previously approved a Utility Commitment to Lone Star College ("LSC") relative to an approximately 19.810 acre tract (previously known as the Home of Hope Tract) and that said Utility Commitment has been provided to LSC for execution and return. Mr. Davis then updated the Board on various matters related thereto.

OPERATIONS AND MAINTENANCE REPORT

The Board next considered the Operations and Maintenance Report. Mr. Thiry presented to and reviewed in detail with the Board a written Operator's Report prepared by EDP, dated as of June 20, 2019; a copy of the report is attached hereto as **Exhibit F**.

REVIEW OF DROUGHT CONTINGENCY PLAN

The Board deferred review of the District's Drought Contingency Plan at this time after noting that Mr. Davis was still in the process of reviewing said Plan at this time.

WEBSITE PROVIDER

The Board next discussed the District's website. Mr. Willett informed the Board that Mr. Miller will be attending the District's meetings on behalf of Touchstone on a going forward basis. Mr. Miller then presented to and reviewed with the Board a Communications Meeting Report, a copy of which Report is attached hereto as **Exhibit G**. He also presented to and reviewed with the Board a proposed News Post Schedule for the District's website, a copy of which Schedule is included with **Exhibit G**. A discussion then ensued regarding same and the Board requested certain adjustments to be made.

VOTING SYSTEM ANNUAL FILING FORM

The Board next considered authorizing the completion, execution and filing with the Texas Secretary of State of a Voting System Annual Filing Form relative to District elections. Mr. Skinner advised that, pursuant to Section 123.061 of the Texas Election Code, each political subdivision in the State of Texas is required to complete and file said Form with the Secretary of State's office. After discussion, Director Adamek moved that: (i) SPH be authorized to complete and execute the Voting System Annual Filing Form; and (ii) SPH be authorized to file the Form with the Texas Secretary of State's Office on behalf of the Board and the District. Director Stage seconded said motion, which unanimously carried.

DESTRUCTION OF CERTAIN DISTRICT RECORDS

The Board next considered a request from the District's Records Management Officer to destroy SPH's handwritten notes of Board meetings from February 15, 2018, to March 21, 2019, a copy of which request is attached hereto as **Exhibit H**. After discussion on the matter, Director Adamek moved that the destruction of said notes be authorized as requested in accordance with the provisions of the District's Records Management Program. Director Palermo seconded said motion, which unanimously carried.

ATTORNEY'S REPORT

Mr. Skinner informed the Board that he had nothing more of a legal nature to report at this time.

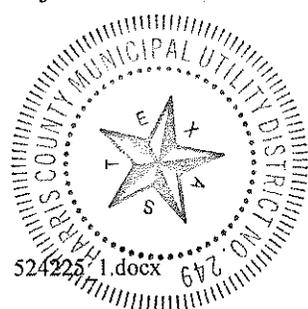
CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 AND/OR SECTION 551.072

The Board convened in Closed Session at 8:15 p.m., as authorized pursuant to Texas Government Code Section 551.071 and/or Section 551.072. Those in attendance, with the exception of the Board and Mr. Skinner, exited at this time.

At 8:23 p.m., Director Stage moved that the Board reconvene in Open session. Director Hodge seconded the motion, which carried unanimously.

ADJOURN

There being no further business to come before the Board, upon motion duly made by Director Palermo, seconded by Director Adamek and carried unanimously, the meeting was adjourned.




Secretary

LIST OF ATTACHMENTS TO MINUTES

Exhibit A – Security Report

Exhibit B – Tax Assessor-Collector's Report

Exhibit C – Delinquent Tax Report

Exhibit D – Bookkeeper's Report

Exhibit E – Engineer's Report

Exhibit F – Operator's Report

Exhibit G – Communications Consulting Meeting Report

Exhibit H – Records Destruction Request