

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 249

Minutes of Meeting of Board of Directors
July 18, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 249 (the "District") met at the Board's regular meeting place on July 18, 2019, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Ralph V. Palermo, President
Daniel Stage, Vice President
Diana Moore, Secretary
Willie Hodge, Assistant Secretary
Norman Adamek, Assistant Secretary

and all of said persons were present, except Director Stage, thus constituting a quorum.

Also present were John Davis of Langford Engineering, Inc. ("Langford"); Eric Thiry of Environmental Development Partners, L.L.C. ("EDP"); Cory Burton of Municipal Accounts & Consulting, L.P. ("MAC"); Stephanie Hendershot of Bob Leared Interests, Inc. ("BLI"); Michael Willett of Touchstone District Services, LLC ("Touchstone"); Karen Sears of Storm Water Solutions, LP ("SWS"); Michael Murr of Murr Incorporated ("MI"); Cindy Adamek, a resident of the District; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH"), some of whom entered the meeting following the call to order as noted below.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

MINUTES

The Board first reviewed the draft minutes of its meeting held on June 20, 2019. After discussion of the minutes presented, Director Palermo moved that said minutes be approved, as written. Director Hodge seconded said motion, which carried unanimously.

COMMENTS FROM THE PUBLIC

The Board deferred consideration of comments from the public, as none were presented.

DISTRICT SECURITY

The Board next considered the report regarding District security matters. Mr. Skinner distributed the Harris County Sheriff's Office security patrol report for June 2019, a copy of which report is attached hereto as **Exhibit A**.

A discussion ensued regarding the frequency in which the HCSO deputies are being called out of the District. Director Adamek advised that he would discuss the matter with Sergeant Schlowinski.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Hendershot next presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of June 2019, a copy of which report is attached hereto as **Exhibit B**. After discussion of the report presented, Director Moore moved that the Tax Assessor-Collector's Report be approved and that the disbursements identified in said report be authorized for payment from the District's tax account. Director Adamek seconded said motion, which unanimously carried.

Mr. Davis entered the meeting during the Tax Assessor-Collector's Report.

DELINQUENT TAX REPORT

Mr. Skinner presented to and reviewed with the Board the Delinquent Tax Report, dated July 18, 2019, prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's delinquent tax collection attorneys; a copy of such report is attached hereto as **Exhibit C**. Mr. Skinner noted that no action was necessary in connection with any of the accounts reflected in the Report.

BOOKKEEPER'S REPORT

Mr. Burton next presented to and reviewed with the Board the Bookkeeper's Report dated July 18, 2019, a copy of which is attached hereto as **Exhibit D**. After discussion, it was moved by Director Palermo that the Bookkeeper's Report be approved and that the various disbursements identified therein be authorized for payment, except for check no. 8040 issued to Director Stage, which was voided. Director Moore seconded the motion, which carried unanimously.

LANDSCAPING WITHIN THE DISTRICT

The Board next discussed landscaping within the District. In connection therewith, Mr. Murr presented a verbal report on the status of various landscaping projects in the District.

UNLAWFUL CLEARING OF DISTRICT PROPERTY AND EMERGENCY SERVICES DISTRICT NO. 7 ("ESD NO. 7") PROPERTY

Mr. Skinner next reminded the Board that Mr. Murr previously reported that ESD No. 7 recently cleared some of its property and a portion of District property located adjacent to ESD No. 7's property in violation of applicable law and deed restrictions. Mr. Skinner then reminded the Board that the proposed Interlocal Agreement between the District and ESD No. 7 relative to the project was previously approved by the Board, subject to said Agreement being approved and executed by ESD No. 7. Mr. Skinner additionally reminded the Board that SPH sent a copy of said Agreement to ESD No. 7 for review and, subsequently ESD No. 7 proposed that the Agreement be restructured such that the District perform the work, and ESD No. 7 contributes a set amount of the costs, to which the Board agreed. He then noted that SPH is in the process of preparing the revised Agreement at this time.

DETENTION AND DRAINAGE FACILITIES REPORT

Ms. Sears presented to and reviewed with the Board a Drainage Facilities Report prepared by SWS, a copy of which is attached hereto as **Exhibit E**. It was noted that no repairs to District detention and drainage facilities were being recommended at this time.

ENGINEERING REPORT

Mr. Davis presented to and reviewed with the Board the Engineering Report, dated July 18, 2019, a copy of which report is attached hereto as **Exhibit F**, relative to the status of various projects within the District.

Mr. Davis informed the Board that Langford performed a visual inspection of certain storm sewer lines located at Buffalo Springs and Lexington and noted that no blockages or debris were found.

Mr. Davis next advised the Board that the storm sewer line located on Source Springs Court is approximately 2-feet lower than the storm sewer line located on Buffalo Springs Way and presented and reviewed photographs of same with the Board, copies of which photographs are included with **Exhibit F**. Mr. Davis recommended trenching a shallow ditch from Source Springs Court to the drainage ditch on Buffalo Springs Way. A discussion then ensued regarding possible solutions for same. After further discussion, Director Hodge moved that Langford be authorized to perform a survey and begin preliminary engineering services relative to a solution for the issue discussed. Director Moore seconded the motion, which carried unanimously.

UTILITY CAPACITY REQUESTS

Mr. Skinner reminded the Board that it previously approved a Utility Commitment to Lone Star College ("LSC") relative to an approximately 19.810 acre tract (previously known as the Home of Hope Tract) and that said Utility Commitment has been executed and returned by LSC. Mr. Davis then updated the Board on various matters related thereto.

OPERATIONS AND MAINTENANCE REPORT

The Board next considered the Operations and Maintenance Report. Mr. Thiry presented to and reviewed in detail with the Board a written Operator's Report prepared by EDP, dated as of July 18, 2019; a copy of the report is attached hereto as **Exhibit G**.

Mr. Thiry next presented to and reviewed with the Board a Write Off Report describing a list of aged receivables, a copy of which is included with **Exhibit G**. After discussion, Director Hodge moved that EDP be authorized to write off the aged receivables reflected on said list and send them to the third-party collections firm engaged by EDP for the collection of such accounts. Director Moore seconded the motion, which carried unanimously.

REVIEW OF DROUGHT CONTINGENCY PLAN

The Board deferred review of the District's Drought Contingency Plan at this time after noting that Mr. Davis was still in the process of reviewing said Plan as further described in the Engineering Report.

WEBSITE PROVIDER

The Board next discussed the District's website. Mr. Willett presented to and reviewed with the Board a Communications Meeting Report, a copy of which Report is attached hereto as **Exhibit H**.

ATTORNEY'S REPORT

Mr. Skinner presented to the Board a Legislative Summary of the 86th Regular Session of the Texas Legislature, a copy of which is attached hereto as **Exhibit I**.

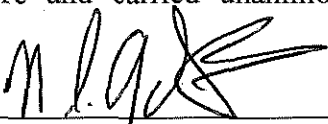
Mr. Skinner next updated the Board regarding the tract of land adjacent to the district proposed to be annexed by Harris County Water Control and Improvement District No. 99 ("No. 99"). After discussion, the Board concurred to authorize SPH to request further information from No. 99 regarding same.

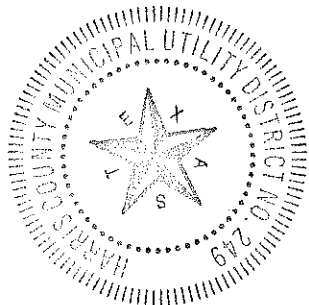
CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 AND/OR SECTION 551.072

The Board deferred convening in Closed Session at this time.

ADJOURN

There being no further business to come before the Board, upon motion duly made by Director Hodge, seconded by Director Moore and carried unanimously, the meeting was adjourned.


Asst. Secretary



LIST OF ATTACHMENTS TO MINUTES

Exhibit A – Security Report

Exhibit B – Tax Assessor-Collector's Report

Exhibit C – Delinquent Tax Report

Exhibit D – Bookkeeper's Report

Exhibit E – Drainage Facilities Report

Exhibit F – Engineer's Report

Exhibit G – Operator's Report

Exhibit H – Communications Consulting Meeting Report

Exhibit I – Legislative Summary